

SPRINGLAKE-EARTH INDEPENDENT SCHOOL DISTRICT

P.O. BOX 130 * EARTH, TEXAS * 79031 * (806)257-3310 * FAX (806)257-3927 * www.springlake-earth.org

"Celebrating 100 years of Excellence"

Dear Wolverine Family:

We have modified our traditional registration procedures to provide as much safety and preventive protections as possible. Please see the Registration Letter for details. The health and safety of our students, staff, and community remains our top priority as we make plans to reopen our school. Below is a brief summary of our plans to mitigate the spread of COVID-19 as we reopen our school for in-person instruction. A more detailed plan will be posted to our website and school Facebook page one week prior to the start of school. Be advised that the plans we develop and implement are always subject to change from both the Texas Education Agency (TEA) and the Governor.

1. First day of school August 13th. Families will have the choice of in-person instruction or remote learning. This decision must be made at registration to allow the district time to plan and prepare. Additional details concerning these choices will be provided at registration.
2. Staff and students will be trained on COVID-19 safety protocols.
3. Participation in UIL activities must align with UIL guidance. Only students choosing on-campus instruction will be permitted to participate in UIL extracurricular activities.
4. All staff and students will have their temperature taken daily prior to entering classrooms.
5. Under certain conditions staff and students will be required to wear face masks. However, if Lamb county COVID-19 cases fall beneath 20 active cases, the threshold for face mask exceptions, the district may modify this requirement.
6. Instruction Delivery. Families will be provided the option of attending school in-person or receiving instruction remotely. Remote instruction will be delivered Asynchronous for grades K-2nd and Synchronous for grades 3rd -12th. Parents opting for online instruction must attend an online instruction orientation and commit to following the online instruction guidelines and requirements. Asynchronous (k-2nd) instruction does NOT require students to be present at the same time. Synchronous (3rd-12th) **DOES require students to be present at same time for instruction**. Students must be on camera and actively participating during in class instruction.
7. The district will follow department of health guidelines, policies, and recommendations concerning both confirmed and suspected COVID-19 cases.

In summary, the district is preparing for in-person instruction beginning August 13th. Parents will be given the opportunity to send their children to school or receive instruction virtually. The school staff is working diligently to ensure that our school will be as safe as possible for our students, staff, and community as we transition to a return to school. Our local plans are subject to change from both TEA and the Governor.

We thank you in advance for your help and support as we endeavor to return to school and make this a great and safe school year for you and your children.

Sincerely,

Denver Crum, Ed.D.
Superintendent

Dear Parents,

The 2020-2021 school year is just around the corner and we are getting ready for registration.

Registration for returning students is scheduled based on alphabet of the student's last name on 2 days this year and a separate day for new students coming to our district (this includes Pre-K students). Please review the schedule below. A parent must be present to complete the registration process. Student attendance is not required.

Returning Students - Wednesday, 7/29/2020

A-E 9am-11am
F-H 1:30pm-3:30pm

Returning Students - Thursday, 7/30/20

I-Q 9am-11am
R-Z 1:30pm-3:30pm

NEW Students - Tuesday, 8/4/2020

9am-11am for All NEW Students to SE school district and for any returning students that were unable to attend on their scheduled time above.

The registration process will require completion of some information and forms on-line through the parent portal. If you already have a parent portal account, please be sure that all of your students are linked to your account. Copies of parent portal letters for your student(s) are enclosed, if needed. The on-line registration access will be available on parent portal soon. If you complete the on-line portion of your student's registration prior to registration day you will significantly decrease the amount of time required to complete the registration process.

If you do not have a parent portal account, please set up your account as soon as possible.

- The first thing you will need is a valid email account. If you do not already have an email account, you will need to create one.
- Once you have set up an email account, go to the school website: www.springlake-earth.org under the {Parent} tab and {Parent Portal}. Notice that this site allows you to select a language between English and Spanish in the upper right corner. Follow the steps to create your account.
- The system will send an email to your email address with a link to verify your email and a text to your cell phone with a verification code to verify your cell phone number.
- Once you have created your account, the next process is to link your students. You will need your student's portal ID numbers to link them to your account.
- If you need help to create an email account and/or to set up your parent portal someone will be available to assist you on the day of your student's registration.

We have also enclosed an Income Verification form that is required for all families. Please be sure to list all the household members (adults and children) so we can be sure that all of your students are covered. Please consider bringing the completed form with you on the date of registration; otherwise, you will be required to complete it during the registration process.

Thank you in advance for helping to ensure established safety protocols are followed, including wearing a face covering, when you visit the school campus.

Estimados Padres,

El año escolar 2020-2021 está ya cerca y nos estamos preparando para el registro.

El registro para los estudiantes que regresan está programada según el alfabeto del apellido del estudiante los 2 días de este año y un día separado para los nuevos estudiantes que vienen a nuestro distrito (esto incluye a los estudiantes de Pre-K). Por favor revise el siguiente horario. Un padre debe estar presente para completar el proceso de registro. No se requiere la asistencia de los estudiantes.

Estudiantes que regresan - Miércoles, 7/29/2020

A-E 9am-11am
F-H 1:30pm-3:30pm

Estudiantes que regresan - Jueves, 7/30/20

I-Q 9am-11am
R-Z 1:30pm-3:30pm

NUEVOS Estudiantes - Martes, 8/4/2020

9am-11am para todos los NUEVOS Estudiantes al distrito escolar SE y para cualquier estudiante que regrese que no pudiera asistir en su hora programada anterior.

El proceso de registro requerirá la finalización de cierta información y formularios en línea a través del portal para padres. Si ya tiene una cuenta de portal para padres, asegúrese de que todos sus alumnos estén vinculados a su cuenta. Si es necesario, se adjuntan copias del portal para los padres para sus alumnos. El acceso de registro en línea estará disponible en el portal para padres pronto. Si completa la parte en línea del registro de su estudiante antes del día de registro, disminuirá significativamente la cantidad de tiempo necesario para completar el proceso de registro.

Si no tiene una cuenta de portal para padres, configure su cuenta lo antes posible.

- Lo primero que necesitará es una cuenta de correo electrónico válida. Si aún no tiene una cuenta de correo electrónico, tendrá que crear una.
- Una vez que haya configurado una cuenta de correo electrónico, vaya al sitio web de la escuela: www.springlake-earth.org en la pestaña "Padre" y "Portal para Padres". Tenga en cuenta que este sitio le permite seleccionar un idioma entre inglés y español en la esquina superior derecha. Siga los pasos para crear tu cuenta.
- El sistema enviará un correo electrónico a su dirección de correo electrónico con un enlace para verificar su correo electrónico y un texto a su teléfono celular con un código de verificación para verificar su número de teléfono celular.
- Una vez que haya creado su cuenta, el siguiente proceso es vincular a sus estudiantes. Necesitará los números de identificación del portal de su estudiante para vincularlos a su cuenta.
- Si necesita ayuda para crear una cuenta de correo electrónico y/o para configurar su portal para padres, alguien estará disponible para ayudarle el día de registro de su estudiante.

También hemos adjuntado un formulario de Verificación de Ingresos que es requerido para todas las familias. Por favor, asegúrese de enumerar a todos los miembros del hogar (adultos y niños) para que podamos estar seguros de que todos sus estudiantes están cubiertos. Por favor considere traer el formulario completado con usted en la fecha de registro; de lo contrario, se le pedirá que lo complete durante el proceso de registro.

Gracias de antemano por ayudar a garantizar que se sigan los protocolos de seguridad establecidos, incluyendo el uso de una cubierta facial, cuando visite el campus de la escuela.