

# Springlake-Earth ISD HQPK Family Engagement Plan

## Introduction

*“The mutual responsibility of families, schools, and communities to build relationships to support student learning and achievement, support family well-being and the continuous learning and development of children, families, and educators. Family engagement is fully integrated in the child’s educational experience and is both culturally and linguistically appropriate.” Texas Administrative Code §102.1003.*

Springlake-Earth ISD in accordance with the House Bill 3 High-Quality Prekindergarten guidelines, created a High-Quality Prekindergarten Family Engagement Plan to promote partnership between our school, families, and community to ensure the successful outcomes for our youngest learners in prekindergarten programs. Collaboratively, we all share the responsibility to encourage and support initiatives, activities, and practices that enhance the success of student learning and achievement.

**Family Engagement Plan Development Committee Members:** Jeane Furr (PK Teacher), Rachel Humphrey (PK paraprofessional), Amanda Escalante (PK paraprofessional), Shayla Kloiber (principal), Ann Callaway (Instructional Specialist/Coach), Samantha Roberson (PK parent)

**Primary Contact & Contact Information for Families:** Shayla Kloiber, Elementary/Junior High Principal

## Family Engagement Plan

Family Engagement Plan Component	Component Description	Activity/Event/Practice Details and Timing
Facilitate Family-to Family Support	Inclusive, transparent communications allow school personnel to create a safe and respectful environment to promote supportive interaction between households.	<ul style="list-style-type: none"> <li>● Meet the Teacher (August 12, 2025)</li> <li>● Open House (October 28, 2025)</li> <li>● Field Trip (October 23, 2025)</li> <li>● Thanksgiving Meal</li> <li>● Family Book Fair Night</li> <li>● Field Day</li> <li>● 100 Days of School</li> <li>● Read with Me (weekly)</li> <li>● Holiday Parties with Parents</li> </ul>
Establish a network of community resources	Springlake-Earth ISD will build strategic partnerships with community organizations to leverage community resources for caregivers through the community resources handbook, and ongoing district-wide events.	<ul style="list-style-type: none"> <li>● Community Helper Week</li> <li>● Local Field Trips</li> <li>● Staff Member to Translate</li> <li>● Snack Pak 4 Kids</li> <li>● Title 1 Family Engagement Night</li> </ul>

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Increase family participation in decision making	Throughout the year, participation in district and school-wide decision-making empowers caregivers as their child's first teacher and advocate.	<ul style="list-style-type: none"> <li>● District Improvement Plan</li> <li>● Site-Based Decision Meetings</li> <li>● Facebook Page</li> <li>● Phone calls</li> <li>● Email</li> <li>● Home-School Compacts</li> <li>● Remind communication app</li> <li>● LPAC Committee Parent Group</li> </ul>
Equip families with tools to enhance and extend learning	Caregivers have multiple opportunities to learn about student progress and ways to support success at home. Caregivers also have personal extended learning opportunities.	<ul style="list-style-type: none"> <li>● Parent/Teacher Conferences (2x/year)</li> <li>● Wednesday Folder Communication</li> <li>● Daily Behavior Page</li> <li>● Website with educational resources</li> <li>● Positive parent contact every six weeks</li> <li>● Progress reports and reports cards with recommendations</li> <li>● Assessments (BOY, MOY, EOY)</li> </ul>
Provide ongoing professional development opportunities for educators	Prekindergarten teaching staff participate in professional development opportunities to support and use culturally diverse, culturally relevant, and culturally responsive family engagement strategies and enhance instruction.	<ul style="list-style-type: none"> <li>● PK Guidelines</li> <li>● Attend Region 17 PD</li> <li>● Safety and Security Trainings</li> <li>● Instructional Coach Support</li> <li>● Safe School Training</li> <li>● PLC meetings</li> <li>● Data Discussion Meetings</li> <li>● PD opportunities with Region 17</li> </ul>
Evaluate family engagement efforts and use results for continuous improvement	Ongoing campus/district needs assessment cycle will seek input to improve the quality of instruction, climate, and family engagement	<ul style="list-style-type: none"> <li>● District Improvement Plan cycle</li> <li>● District/Campus Climate Surveys</li> <li>● Title I Parent Survey</li> <li>● District Performance Report</li> <li>● HQPK Program Evaluation</li> <li>● T-TESS Evaluation</li> <li>● Log Communication with families</li> <li>● Keep records of family participation/attendance in school events</li> </ul>

## **Transition Activities:**

- Prekindergarten students tour kindergarten
- Parent Meeting to discuss kindergarten transition
- Looking ahead instructional activities: PK teacher introduce kindergarten expectations, review similarities and differences between pk and kindergarten, read books about kindergarten
- Kindergarten parent tours during PK/Kinder registration

## **Linguistics and Culturally Inclusive Practices:**

- Ensure Human Resources Dept. routinely implements linguistically and culturally inclusive hiring practices
- Provide ongoing professional development to educators on culturally responsive topics with an early childhood focus
- Use home language for all communications sent to families
- Provide translators and interpreters during all events/activities for caregivers.
- Make phone calls to those parents that are illiterate and who struggle to understand written notes.

## **Conclusion:**

The Springlake-Earth ISD HQPK Family Engagement Plan is one of the strategies our district uses to guide collaborative success. The positive relationships between staff and families that Springlake-Earth promotes through the HQPK Family Engagement plan, help build a shared understanding of how we can work together to ensure every child will reach their full potential, from birth to kindergarten and beyond.