

Springlake-Earth ISD Transcript Request

Fill out form and please email, fax or mail form back to:

Springlake-Earth ISD

High School Office

Attn: Transcript Request

P.O. Box 130

Earth, TX 79031

Fax: (806) 257-3927

email: dcarter@springlake-earth.org

Transcript Request for:

*My name while I attended Springlake-Earth ISD was: _____

*Date of Birth: _____ Years in attendance: _____ Graduation Date: _____

*Contact Phone: _____

Would you like an email notification when the request has been sent?

Email address: _____

** Denotes required information.*

Please MAIL transcript to name and address listed below:

Please FAX transcript to name and number listed below:

Please note: An official transcript cannot be sent directly to a student or former student, nor can a FAX be considered official. Remember, many colleges take several weeks to process transcripts into their databases. If you are enrolling in college, please make your request for a transcript early.

FOR OFFICE USE ONLY

Date Received: _____

Processed by: _____